



Administration That Delivers

REQUEST FOR QUOTATION (RFQ)

ICT Strategy, Cybersecurity Strategy & Business Continuity development:
The bidder should lead in the development of MIFA ICT Strategy.

RFQ Number:

RFQ_17.09.23

CLOSING DATE AND TIME:

15 November 2023 at 17h00

RFQ DESCRIPTION:

MIFA ICT STRATEGY DEVELOPMENT: Lead in the development MIFA ICT Strategy and ICT Architecture to enable ICT to support MIFA's five (5) year Strategic Plans. MIFA ICT is one of the critical enablers of MIFA Strategy and thus it is critically important that is repositioned to satisfy that need.

SPECIFIC REQUIREMENTS

The development of the strategy should include the following key aspects:

1. Align ICT Strategy with Business Objectives

The bidder must study and understand MIFA's business objectives for each department and the entire business, e.g., trends in the pension fund management and related legislators, customer landscape, growth plan, marketing goals, new partnership opportunities, demand forecast, logistics, etc. to ensure a holistic approach that will meet the ICT needs of all business functions.

The strategy must be based on globally acceptable framework e.g. ITIL or similar frameworks. Provide the ICT Governance Framework which is aligned to MIFA Compliance Universe in terms of legislature, law, regulation and best/good practices and frameworks. Establish Governance Forums/Committee and related Terms of References which will be used to manage and report various ICT activities daily, weekly, monthly, quarterly etc. Define key Governance Structures for service assurance (internal and external audit) and ICT risk management.

The bidder is expected to present the overall strategy to MIFA Executives and the Board.

2. ICT Architecture

Develop an ICT Architecture which will support ICT Strategic Objectives in terms of People, Processes and Technology. Understand current systems and applications and interdependencies of current systems/applications and provide a roadmap in filling the missing gaps. Provide an overall Architecture view (drawing) of our network, application, database and server layers.

Identify key processes, daily, monthly, quarterly annually etc. to ensure that these connections/API's are adequately protected and monitored

3. Cyber Security & ICT Business Continuity

Define a watertight Cyber Security Strategy for MIFA's physical and information assets. MIFA has adopted a NIST Framework and CIS controls for compliance, protection and assurance. Provide a cyber security maturity roadmap considering current protection tools and existing gaps. Align current ICT recovery procedures to ensure business continuity during service disruption/disaster.

PROJECT DURATION

3 months for ICT Strategy, Cybersecurity & ICT Business Continuity Development and ICT Architecture.

BID DOCUMENTS MUST BE EMAILED TO: Procurement@mifa.org.za

Bidders must ensure that bid are emailed timeously to the correct email address. If the bid submission is late, it will automatically be disqualified from any further consideration in the tender process.

Proposals must be electronically generated and signed by the individual(s) legally authorized to bind the respondent. The electronic copies of the RFQ proposal and/ or examples of work must be provided in Adobe Reader Portable Document Format (.pdf), free of any viruses, or malicious ware.

ANY ENQUIRIES RELATING TO THE PROJECT AND/ OR BIDDING PROCEDURES, MAY BE DIRECTED TO:

Contact Person: Francis Abdul

E-mail Address: Francis.Abdul@mifa.org.za
